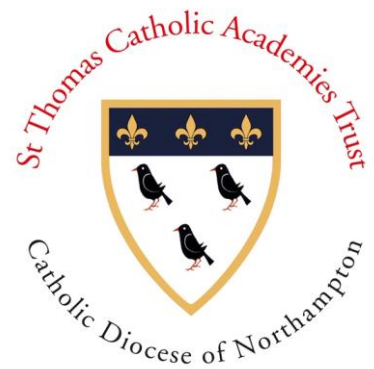


1 December 2021

Parent/Carers of pupils attending:  
St Anthony's Catholic Primary School



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“The glory of God is  
a human being fully alive!”

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Dear Parent/Carer

### **LOCAL ACADEMY COMMITTEE – GOVERNOR VACANCIES**

I am writing to invite you to stand for either election as a Parent Governor of the school's Local Academy Committee (LAC) or to fill one of our spaces as a Foundation Governor. The role of the LAC is to operate at strategic level, ensuring that the Catholic vision and ethos of the school is upheld, holding the Headteacher and leadership team to account and overseeing the financial performance of the school. Governors can come from all walks of life and all ages – a successful LAC will have a good mix of skills, knowledge and experience.

#### **Parent Governors**

Do you want to stand for election as a parent LAC Governor or nominate another parent to do so? In our school, we currently have 2 parent LAC Governors vacancies.

No special qualifications are needed and the most important thing is to have a keen interest in the school and be prepared to play an active part in the LAC's work. Training is available for all LAC Governors.

Nominations must be from parents, or individuals exercising parental responsibility, of a child at the school. If you would like to stand for election, please complete the enclosed nomination form and return to the school (Mrs. Oppé) no later than 15 December 2021. You may also include a short personal statement to support your nomination, which should be no longer than 250 words. Self-nominations will be accepted but if you are nominating another parent, please seek their prior consent.

If there are more nominations than vacancies, the election will be by secret ballot. If that is necessary, voting papers will be sent to all parents together with details of the ballot procedure.

#### **Foundation Governors**

We also have spaces available for Foundation Governors. All Foundation governors are Catholic and are appointed by the Bishop to represent their interests and those of the Catholic community as a whole. If you are interested in becoming a Foundation Governor, or know of a colleague, friend etc, who is interested, please contact Maxine Gilmartin ([admin@stcat.co.uk](mailto:admin@stcat.co.uk)) for more information. A Foundation Governor does not need to be a parent/carers or connected with the school in any way.

The enclosed sheet summarises the circumstances under which someone cannot serve as a local governor.

Yours faithfully

**Siobhan Oppe**  
**Returning Officer**

**NOMINATION FORM**  
**ELECTION OF PARENT LOCAL ACADEMY COMMITTEE MEMBER**  
**ST ANTHONY’S CATHOLIC PRIMARY SCHOOL**

Please enter in BLOCK LETTERS, the name and address of the person being nominated for election:

Name:	
Address:	
Signature of nominee:	
Signature of proposer (if different to nominee):	
Name and address of proposer (if different to nominee):	

**Personal statement (maximum 250 words)** *(Please note, if the election goes to a vote, your personal statement will be published on the ballot papers.)*

I wish to submit my nomination for the election of parent local academy committee member.

I confirm (i) that I am willing to stand as a candidate for election as a parent local academy committee member and (ii) that I am not disqualified from holding office for any of the reasons set out in the articles of association.

Signature: ..... Date: .....

Completed nomination forms must be returned to the school by 15 December 2021.