



Learning, Growing
And Living with Jesus

St. ANTHONY'S CATHOLIC PRIMARY SCHOOL & NURSERY

In the Diocese of Northampton

Head Teacher: Mrs S Oppé, LLB, MA
Farnham Rd, Farnham Royal, Slough, Berkshire SL2 3AA
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"The glory of God is
a human being fully alive"

Site Officer

32.5 hours per week, 52 weeks per year
Monday – Friday 11.30pm – 6.30pm

Salary range between £21,392-22,220 yearly (pro rata), according to experience.

Please note this is a full time equivalent annual salary (inclusive of London Weighting) based on 37 hours per week. The actual salary will be pro rata'd (reduced) to reflect the hours actually worked.

St Thomas Catholic Academy Trust is looking to recruit a resourceful and skilled site officer committed to maintaining and improving the environment for pupils, staff and visitors. The role is based at St Anthony's Catholic Primary School with the main responsibilities of the role being:

- To ensure a clean and safe working environment for Staff, pupils and visitors ensuring Health and Safety legislation and Policies are followed and the appropriate checks carried out.
- To ensure the highest possible level of security and safety at the school, through a process of regular cleaning, and routine and scheduled inspections and maintenance of buildings, grounds, fixtures and fittings to assess the need for minor or significant work or repairs
- To provide general maintenance of the school premises, undertaking general minor building repairs and decoration in accordance with instructions and current safety legislation
- Welcoming contractors on site and being confident monitoring their work.
- To have a flexible approach to work with good problem solving skills and a sense of humour!

We are able to offer:-

- a supportive and caring environment where every person matters
- opportunities for further training and career development
- a work place nursery for staff children under the age of 3

Closing date: 10am on Monday, 20th September 2021; Interviews: Wednesday, 22nd September 2021.
Candidates with relevant experience may be interviewed on receipt of application form

The school is committed to safeguarding and promoting the welfare of children and expects staff to share this commitment. An enhanced Disclosure Barring Service (DBS) check is required for all successful applicants.

If you don't hear from us within 4 weeks of closing date, please assume that you have been unsuccessful.

St Anthony's Catholic Primary School & Nursery has a commitment to safeguarding, and the welfare and wellbeing of children.

St Thomas Catholic Academies Trust; Registered Company Number: 9660515
Registered office: St Joseph's Catholic High School, Shaggy Calf Lane, Slough, Berkshire, SL2 5HW

